

## TA/RA NAME:

EMPL ID:

ISIS #:

**DEPARTMENT:** 

WEEK ENDING:

## HR ACCOUNT CODE/PROJECT NUMBER/OVERHEAD NUMBER:

## As a full time TA/RA

1) I worked my regularly scheduled work period of 18 hours per week.

## As a half-time TA/RA

2) I worked my regularly scheduled work period of 9 hours per week.

TA/RA SIGNATURE By my signature I certify under penalty or perjury that above is an accurate and complete reflection of my attendance. DATE

**Supervisor's Signature** 

\*This form must be prepared weekly and kept on file with your Supervisor or Department.